

CRStar Insights

RCRS Export Screen Revision

The NCDB no longer conducts an Annual Call for Data. In response, CRStar has removed the NCDB Export from its Data Exports options.

To support ongoing data submission requirements set forth by the Commission on Cancer, RCRS Export options have been enhanced to streamline monthly exports for both accredited institutions and those pursuing accreditation.

The already established process of RCRS case selection and export file creation has not been changed, therefore users may continue to process RCRS Exports in the usual manner. This document highlights the new streamlined option that has been developed.

Revised Data Export Menu Options

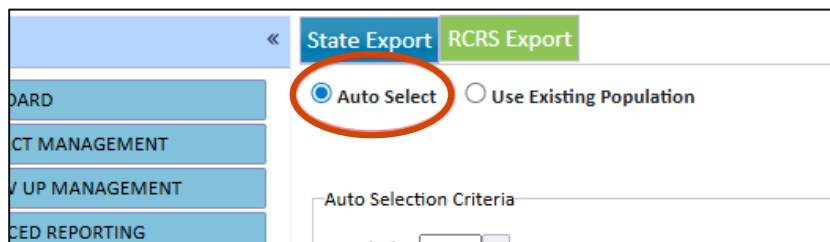
Access the RCRS Export screen from the **Enhanced Reporting Module**, and choose **Data Exports**. Within that window, click **RCRS Export** from the navigation tabs at the top.

The screenshot displays the RCRS Export interface. The top navigation bar includes 'State Export' and 'RCRS Export', with the latter being the active tab. The left sidebar lists various modules, with 'Data Exports' under the 'Enhanced Reporting' section highlighted. The main panel features two radio buttons: 'Auto Select' (selected) and 'Use Existing Population'. Below these are input fields for 'Hospital' (a dropdown), 'Date of last RCRS submission' (formatted as mm/dd/yyyy), and 'Exclude Before Ref Year'. A checkbox for 'Update RCRS Transmit Date' is present. The 'Filename' field is set to 'RCRS Export'. At the bottom, there are 'Start Time' and 'End Time' fields, and two buttons: 'Run' and 'New'.

NOTE: With the revised RCRS Export, selecting a Population is no longer required. However, if a user chooses to begin with Population Selection, the RCRS Export becomes step 2 in the process. In that case, the user should select the **Use Existing Population** radio button located just below the navigation bar.

Creating an Export File

To create an RCRS Export file, select the **Auto-Select** radio button below the navigation bar



The screenshot shows the 'RCRS Export' tab selected. Below the navigation bar, the 'Auto Select' radio button is circled in red, indicating it should be selected. The 'Use Existing Population' radio button is also visible. The 'Auto Selection Criteria' section is partially visible below.

Complete the Auto Selection Criteria section.



The 'Auto Selection Criteria' section contains the following fields:

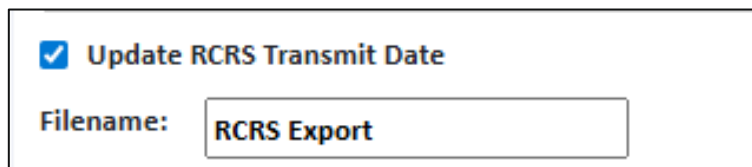
- Hospital: 02 (dropdown menu)
- ERS 2025 ST ELSEWHERE
- Date of last RCRS submission: 07/15/2025
- Exclude Before Ref Year: 2009
- Resubmissions limited to: 2010-2025

- Institutions with more than one facility: Enter the facility number for which you are creating an export file.
- Enter the date of your last RCRS Submission (this will allow selection of newly abstracted cases and cases that have been modified since that date).
- Enter your reference year or 2009 (whichever is more recent).

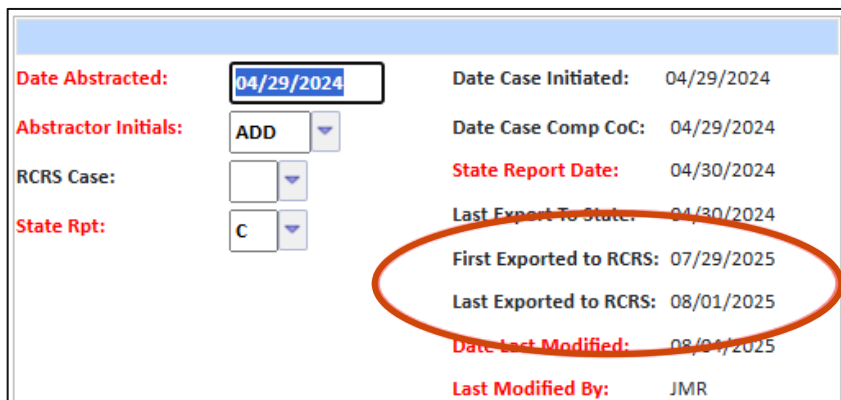
Tracking Export Files and Activity

Below the Auto Selection Criteria box, check the box labeled **Update RCRS Transmit Date**. This feature updates two new fields in the Case Admin screen: one showing the date the case was first included in an RCRS Export, and another showing the date it was most recently included.

Finally, assign a name to your export file that makes it easy to distinguish based on facility and the month of the RCRS submission.



The screenshot shows the 'Update RCRS Transmit Date' checkbox checked. Below it, the 'Filename' field contains the text 'RCRS Export'.



The screenshot shows the Case Admin screen with the following fields:

- Date Abstracted: 04/29/2024
- Abstractor Initials: ADD
- RCRS Case: (dropdown menu)
- State Rpt: C
- Date Case Initiated: 04/29/2024
- Date Case Comp CoC: 04/29/2024
- State Report Date: 04/30/2024
- Last Export To State: 04/30/2024
- First Exported to RCRS: 07/29/2025
- Last Exported to RCRS: 08/01/2025
- Date Last Modified: 08/01/2025
- Last Modified By: JMR

The 'First Exported to RCRS' and 'Last Exported to RCRS' fields are circled in red.

