## **CRStar Insights**

## **Subdividing Large Populations**

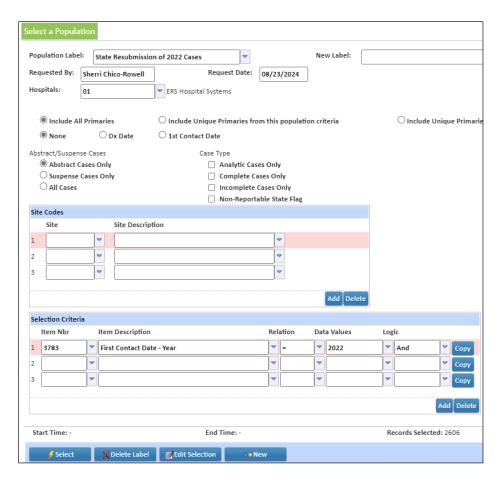
This Insight illustrates how to separate a large file into multiple smaller files.

Many states perform yearly audits requesting a re-submission of all facilities' 2022 cases. Additionally, they often do not accept files over 500 cases. However, many hospitals have a larger yearly caseload. Subdividing the cases into separate files is an easy task using CRStar Enhanced Reporting.

In this example the hospital's caseload is 2,600 cases.

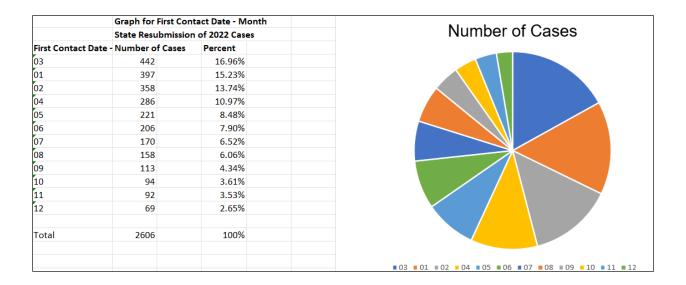
## **How to Subdivide Populations**

First, pull a population of cases with a First Contact Date year of 2022 under Enhanced Reporting >> Select Population.



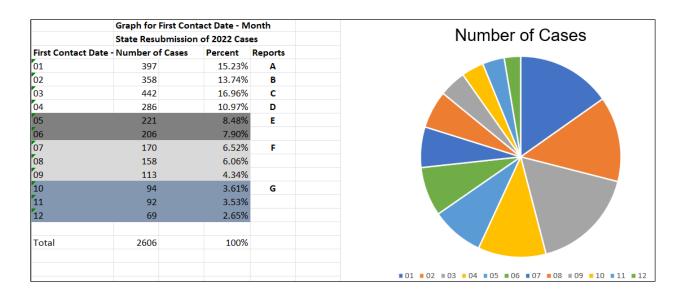


Review the cases using CRStar Enhanced Reporting >> Adhoc >> Graph for a population showing how the caseload falls out by First Contact Date: Month.



Quickly see (above) which months have a larger number of cases that can be in their own file.

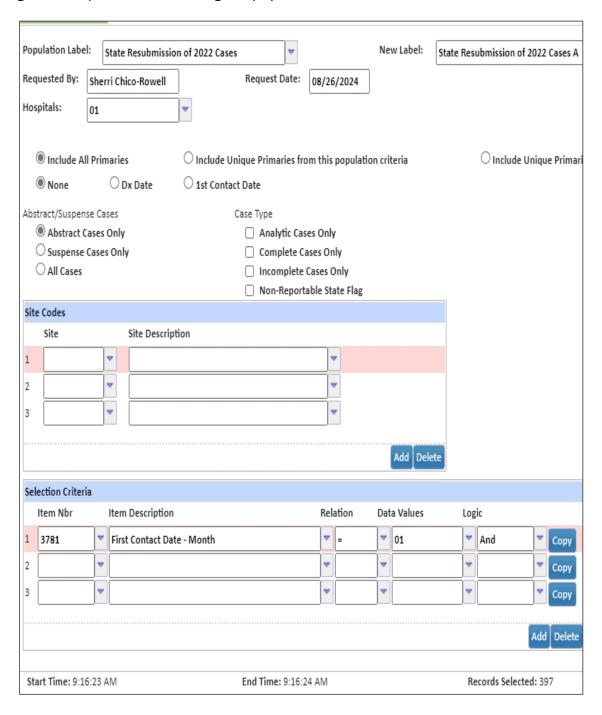
Review which months to combine into a file (below).



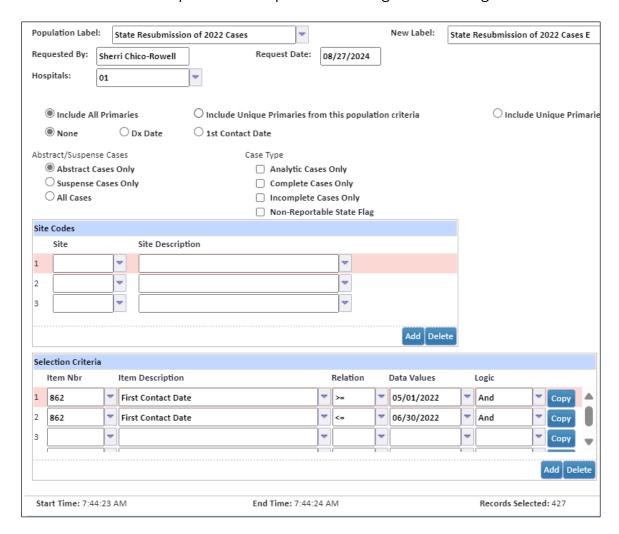
These populations are simple to create by using the original population to generate multiple files without exiting the Select a Population screen for each subpopulation.

- 1. Bring up the original population, enter the New Label.
- 2. Change the first item to First Contact Month and change the data value on line one to "01", then click Select.
- 3. Next, click New, then find the original population, enter the New Label, change the first item to First Contact Month and change the data value on line one to "02", then click Select.
- 4. Repeat for each month that is large enough for one file.

Note: Be sure to update the New Label and change the data value for the first line item before selecting cases to prevent overwriting the population.



When combining multiple months of cases into a file (keeping the months in running order), the item numbers are a bit different. Be sure to update the New Label and change the data value for the first and second-line items before selecting cases. For a range of months, use relations >= and <= for the months needed. Repeat these steps for combining the remaining months.



Reports to upload for submission to the state.



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